



Dear applicant:

Welcome to the JJSMF scholarship application process. We are happy that you are looking at JJSMF as a funding source for your continued education or personal growth. You may be completing many scholarship applications or this may be the only one for which you are applying: either way we would like to offer you some suggestions to help you through this process.

First, relax. This application process is not meant to make you feel nervous. It is one of the ways that we can get to know you and learn about your educational or professional growth goals. The questions are designed to give you an opportunity to introduce yourself and share your thoughts with the Scholarship Committee.

Second, if you have concerns regarding the personal statement component of the application, you may want to take a look at the "Tackling 'The Personal Essay'" series of articles in the JJSMF Quarterly newsletters (starting with Winter 2010-2011 Vol.7, Iss.2).

Third, be you. There is no "right" candidate for the scholarships. There are no "right" answers for the application questions. Just complete the application to the best of your ability. We look forward to getting to know you.

The Scholarship Committee



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REV. DR. JOHN J. SASS SCHOLARSHIP
CONTINUING EDUCATION SCHOLARSHIP
BOOK SCHOLARSHIP

Applications for the above scholarships will require the following documents.

- A. Application form
 - All applications must be typed.
 - Applicants are urged to restrict all information to the application form except for the following required documents.
- B. Two letters of recommendation (other than relatives)
 - One personal, one academic.
 - The academic letter(s) of recommendation should be from an instructor, teacher, professor or school.
 - An additional academic letter is required if you are an undergraduate Junior or Senior seeking the Continuing Education Scholarship.
 - Persons submitting letters must specify title and use official letterhead.
- C. Current official transcript of grades
- D. Financial information
 - ***ONLY REQUIRED IF REQUESTING FINANCIAL NEED CONSIDERATION!***
 - Financial Aid Form (FAF),
 - Family Financial Assistance (FFA) or
 - Copy of parents/your latest income tax forms.
- E. Evidence of full time enrollment (verified by a copy of the applications for enrollment, acceptance letter, or letter from school verifying status).
- F. Money order or personal check made payable to the JJSMF in the amount of \$20.00.

Items A through F must be included in one package.

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PERSONAL GROWTH SCHOLARSHIP

The Application for the above scholarship will require the following documents .

- A. Application form
 - All applications must be typed.
 - Applicants are urged to restrict all information to the application form except for the following required documents.
- B. A letter stating your expected needs
- C. Verification of job interview and potential job site.
- D. Copy of certificate of completion of the job readiness clinic.
- E. Money order or personal check made payable to the JJSMF in the amount of \$20.00.

Items A through E must be included in one package

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All applications and accompanying documents must be post marked NO LATER than April 15th

APPLICATIONS FORMS AND REQUIRED DOCUMENTS SHOULD BE SENT TO:

**Rev. Dr. John J. Sass Memorial Foundation
ATTN: Scholarship Department
P.O.B 1095
New York, New York 10039**